

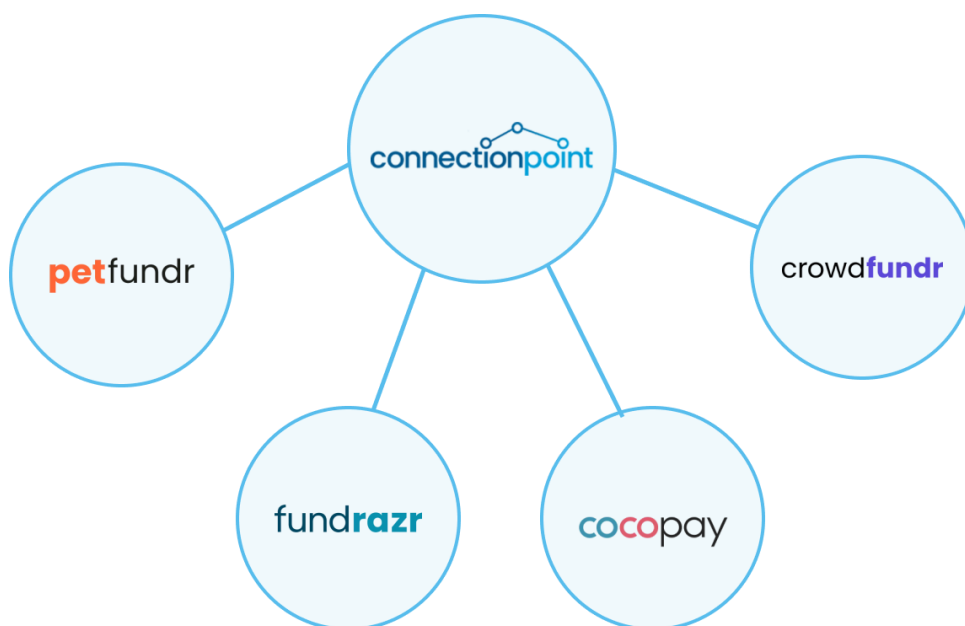


Campaign Transaction Report Fields

Updated November 2023

The following list represents a complete list of all possible fields currently included in our downloadable campaign transaction reports (in CSV or XLSX format). Dependent on your campaign's configuration not all those fields will appear in your reports (See *Availability*).

Note: If you plan to machine process our transaction report files ensure to not rely on the column order. The order might change dependent on your campaign's configuration or due to the addition of new fields in the future. Instead, we recommend to reference columns by their name.



No.	Name	Description	Availability
1	Date	The transaction date and time	Always
2	Sub-campaign owner	The owner name of the sub-campaign the contribution has been made to	Only on multi-level campaigns
3	Sub-campaign URL	The URL of the sub-campaign the contribution has been made to	"
4	Sub-campaign title	The title of the sub-campaign the contribution has been made to	"
5	Sub-campaign team	The team name of the sub-campaign the contribution has been made to	"
6	Reference ID	The campaign's reference ID	Only if a campaign has been signed up with a reference ID provided by a partner (Requires custom integration).
7	Total amount	The total amount paid	Always
8	Net amount	The net amount the recipient receives (minus payment processing and service fees)	Always
9	Recovered fee	Amount of fees recovered from the supporter	Only if the transaction had been processed with the fee-recovery pricing model
10	Top-up amount	Top-up amount that exceeds the value of all claimed items	Only if the supporter claimed items and decided to contribute a higher amount
11	Shipping cost	The shipping fees paid	Only if the supporter claimed items with shipping fees associated to them
12	Matching funds	The matched amount for this contribution	Only on sponsored campaigns with contribution matching
13	Currency	The transaction's currency	Always
14	Recurring	Indicates if this is a recurring transaction	Only if at least one transaction is recurring

15	Payment status	Indicates the status of the payment, i.e. <i>Completed, Refunded, Reversed, Cancelled</i>	Always
16	Transaction ID	The transaction ID	Always
17	Processed by	The payment processor used (<i>PayPal, Stripe, Offline</i>)	Always
18	Attributed to	The fundraiser's name the contribution has been attributed too	Only on campaigns with team tracking enabled
19	Tax receipt number	The unique number for this contribution's tax receipt	Only if campaign offers tax receipts
20	Tax receipt URL	The URL to access the tax receipt for this contribution	"
21	Items selected	The claimed rewards	Only if campaign offers rewards
22	Fulfillment status	The fulfillment status of the order (i.e., <i>New or Fulfilled</i>)	"
23	Promo code	The promo code used during checkout	Only if the campaign offers promo codes for discounts on fees or rewards
24	Contact email	The supporter's contact email address	Optional for offline contributions
25	Name	The supporter's full name	Always
26	First name	The supporter's first name	Always (might be derived from full name)
27	Last name	The supporter's last name	"
28	Address	The supporter's personal billing address	Data collection setting for "Billing address" must be enabled.
29	City	"	"
30	Country	"	"
31	State	"	"
32	Zip code	"	"

33	Phone number	The supporter's phone number	Data collection setting for "Telephone number" must be enabled
34	From organization	Indicates if the contribution was made on behalf of an organization	Data collection setting for "Billing address" must be enabled
35	Organization – Name	The supporter organization's name	"
36	Organization – Contact person	The name of the organization's contact person	"
37	Organization – Address	The supporter organization's address	"
38	Organization – City	"	"
39	Organization – Country	"	"
40	Organization – State	"	"
41	Organization – Zip code	"	"
42	Shipping – Name	The recipient name of the shipping address	Data collection setting for "Shipping address" must be enabled
43	Shipping – Company name	The company name on the shipping address	"
44	Shipping – Address	The supporter's shipping address	"
45	Shipping – City	"	"
46	Shipping – Country	"	"
47	Shipping – State	"	"
48	Shipping – Zip code	"	"
49	Date of birth	The supporter's date of birth	Data collection setting for "Date of birth" must be enabled
50	Occupation	The supporter's occupation	Data collection setting for "Occupation" must be enabled

51	Employer – Name	The supporter’s employer name	Data collection setting for “Employer name” must be enabled
52	Employer – Address	The supporter’s employer address	Data collection setting for “Employer address” must be enabled.
53	Employer – City	“	“
54	Employer – Country	“	“
55	Employer – State	“	“
56	Employer – Zipcode	“	“
57	{CUSTOM}	Custom data collection fields Up to four custom fields can be collected. The field name is based on the identifier chosen in the data collection setup.	Data collection and the collection of custom fields must be enabled
58	Message	The supporter’s message	Always
59	Subscribe to updates	Indicates whether the supporter is subscribing to updates	Always, except for offline contributions without contact email
60	Internal notes	Internal notes added to the transaction	Only if at least one transaction contains notes
61	Tags	List of tags	Only if at least one transaction has been tagged